

**SUMMARIZED MINUTES
HUMAN SERVICES COMMISSION
THURSDAY, JANUARY 12, 2006**



**CITY HALL KIVA
3939 DRINKWATER BOULEVARD
SCOTTSDALE, AZ 85251**

CALL TO ORDER

Chair Bachmann called the meeting to order at 5:03 pm.

ROLL CALL

Present: Chair Bachmann, Vice-chair Reid, Commissioners Berg, Bowers, Czapinski, Fausel and Hemmingsen

Also Present: Connie James, Mark Bethel, Justin Boyd, Dawn Cagan, Jan Cameron, Cindy Ensign, Phil Hershkowitz, Valerie Kime Trujillo and Joy Racine

APPROVAL OF MINUTES

Commissioner Fausel moved for approval of the December 8, 2005 meeting minutes; Vice-chair Reid seconded and the motion carried unanimously.

ELECTIONS OF COMMISSION CHAIR AND VICE-CHAIR

In accordance with the Bylaws of the Commission, election of a chairperson and vice-chairperson is to take place at the first meeting in January of each year. Those elected will take office immediately and serve a term of one year.

Chair Bachmann called for nominations for Chairperson. Commissioner Fausel nominated Chair Bachmann for the office of Chairperson for the upcoming year. Chair Bachmann accepted the nomination. There were no other nominations. Chair Bachmann was elected unanimously by a show of hands to the office of Chairperson for 2006.

Chair Bachmann called for nominations for Vice-chair. Chair Bachmann nominated Vice-Chair Reid to serve as Vice-chair for the upcoming year. Vice-Chair Reid accepted the nomination. There were no other nominations. Vice-chair Reid was unanimously elected by a show of hands to the office of Vice-chair for 2006.

CITY OF SCOTTSDALE HOUSING BOARD

Del-Monte Edwards, Housing Board Chairman, was unable to attend the Human Services Commission meeting.

HOUSING REHABILITATION AND EMERGENCY REPAIR PROGRAM

Justin Boyd, Housing Rehabilitation Coordinator for the City of Scottsdale provided a presentation on both the Housing Rehabilitation and Emergency Repair Program, which moved to the Community Assistance Office in October 2005.

Commissioner Bowers asked what percentage of the people who apply and meet all the criteria actually are approved. Mr. Boyd indicated that the majority of those who go through the process get assistance and there are not many people who apply that are not eligible. He added that the majority of potential clients have an idea if they will qualify before they even apply.

Commissioner Hemmingsen asked if a client pays their tax liens could they reapply to the program. Mr. Boyd said yes. In addition, during the application process if it is discovered that there are outstanding tax liens, staff will work with the applicant to assist in removal of the tax liens; a tax lien is not always an immediate disqualification.

Commissioner Hemmingsen asked if the city is ever willing to be in a second or third position on the deferred loan. Mr. Boyd said that the city is comfortable taking a lesser position as far as liens are concerned.

Commissioner Hemmingsen asked if the client could do any of the work, like sweat equity. Mr. Boyd said no, and that is because the State of Arizona requires that a two-year warranty be provided from the registered contractors – that information is provided in the application.

Vice-chair Reid asked that once the applicant is accepted, what is the timeframe for the work. Mr. Boyd said the program currently has approximately 36 applicants on waiting list, which they usually stay on for up to a year before staff reviews their eligibility requirements. He added that in the case of Emergency Rehab, which is administered through a non-profit, there is no wait list and once an application is submitted, the turn around time is usually 7 to 10 days.

Commissioner Bowers asked about the repayment of the deferred loan. Mr. Boyd said that for example, if a client has a deferred loan of \$20,000, three years after the completion of the work, 50% of the loan is forgiven. However, the remaining \$10,000 is forever due, but not payable until the home is sold or there is a transfer of the deed. Thus, at the transfer of deed, it is the responsibility of the homeowner to pay the remaining \$10,000.

Chair Bachmann asked if pool fences are covered in the program. Mr. Boyd indicated that they can be addressed in either the Emergency or Rehab Program, and usually a pool fence is installed if there is an issue for surrounding neighbors or there are small children in the house. He added the best way to address a pool fence issue is through the Emergency Rehab program.

Commissioner Czapinski asked what the interest rate is on the loan. Mr. Boyd said there is no interest rate; the loan comes from either a grant or a deferred loan.

Chair Bachmann stated that he liked the new Rehabilitation brochure, as it is very user friendly. He said that if anyone were interested in the two programs they could call 312-7647. Mr. Boyd also said that people are interested can pick up brochures at the Community Assistance Office at 7515 E. 1st Street and also at the Community and Neighborhood Resources (CNR) Office at

One Civic Center. In addition, the CNR office also has maps to direct clients to the Community Assistance Office.

STOMP (Scottsdale Teens on a Mission for Progress) PROGRAM UPDATE

Joy Racine, Assistant Recreation Coordinator, provided a program update regarding services offered and community impact. In addition, Liz Carlson and Delson Dez, teen staff members, shared their perspective on the employment opportunity provided through STOMP.

Commissioner Fausel asked about the recruiting process. Ms. Racine said that recruitment efforts have been through the city, a Job Fair in the fall, word of mouth, as well as she speaking at the high schools. Ms. Racine added that she then gets phone calls, download the applications and prospective teens go through a three-panel interview and a screening process.

Chair Bachman asked Ms. Carlson and Mr. Dez what tasks they have done. Ms. Carlson and Mr. Dez indicated that they have built fences, painted trim, scraped houses, laid down driveways, primed and painted houses and pulled weeds.

Chair Bachmann asked Ms. Carlson and Mr. Dez if they get any sense of reward through their work. Mr. Dez said that when the homeowner comes out, speaks to them, smiles, and thanks them, it is reward for him "deep inside that they are thankful." Ms. Carlson said that if her work "makes their life easier, that's important," and improving the look of their homes keeps them from any embarrassment they might feel about their home. Chair Bachmann asked if the teens' parents are amazed and Ms. Carlson said yes, "they wish I'd do...[the work]...at home."

Commissioner Fausel asked if Ms. Carlson and Mr. Dez get any acknowledgement at school for their involvement in STOMP. Mr. Dez said yes, he got a credit from the job program at Coronado. Ms. Carlson said, no, her High School, Arcadia, did not give a credit. Commissioner Fausel asked if either of the teens had encouraged their friends to apply to the program. Mr. Dez said yes, five of his friends, but they have not signed on. Ms. Carlson said she referred her friends, but they all have other jobs. Commissioner Fausel asked if the teens expect to continue in the program and Mr. Dez and Ms. Carlson said yes.

Commission Hemmingsen asked how the program is funded. Jan Cameron, Human Services Manager at Via Linda Senior Center indicated that the funds are in this fiscal year's Human Services operating budget, but as a pilot program; however, the program is also being considered for next fiscal year's budget.

Commissioner Czapinski asked how many hours a week do the teens do these jobs. Ms. Carlson and Mr. Dez said up to 10 hours per week.

Chair Bachmann thanked Ms. Racine, Mr. Dez and Ms. Carlson for presenting and attending the meeting and for their wonderful presentation.

STAFF AND COMMISSION UPDATES

Connie James, Human Services Director indicated that the two programs presented flowed very well into each other and that is the goal of Human Services. Ms. James indicated that the next commission meeting will be on January 26 at Paiute Neighborhood Center and at that time, Commissioners will receive their funding binders and staff will review the entire funding process. Ms. James introduced Jan Cameron, who updated the commission on the following:

Civic Center Senior Center - The New Scottsdale Senior Center at Granite Reef is at an approximate 87% completion rate. Anticipated construction finish date is late March 2006. The senior centers will now be facilitating travel programs to local, national and international destinations. Please contact either senior center for more details about our "Celebrate Life Travels" program. **Community Assistance Office** - The FSS East Valley Alliance (EVA) hosted the Home Ownership Club on December 6 at the Escalante Center in Tempe. Community Services of Arizona (CSA) is working with Community Assistance staff to finalize the acquisition and rehabilitation of 12 affordable housing units in the Holiday Park neighborhood. CSA anticipates closing on the property by the end of January 2006. The Financial Fitness Series (I, II, and III) will begin Thursday, January 19, 2006 at the Escalante Center in Tempe for the Home Ownership Club. The series is hosted by the FSS East Valley Alliance. **Paiute Neighborhood Center** - On December 10, PNC staff assisted with the Paiute Park Holiday Carnival and over 300 attended. Activities included booth games, crafts, a visit from Santa and gifts. The Police Officers of Scottsdale Association "Shop with a Cop" program took place on December 17. There were 130 participants for this special event. The children were treated to breakfast at Scottsdale Community College and then matched up with a Police Officer to shop with at Target. Each child received \$200 in merchandise. Twenty-six youth and teens from the PNC programs participated with Artist in Residence Rebecca Ross' six-week photography workshop. The youth's work will be displayed at the Scottsdale Center for the Performing Arts exhibit. Reception is scheduled for January 25, 2006 from 4:00-6:00 pm. **Via Linda Senior Center** - The Via Linda Senior Center provides Grief and Loss Support Groups that is open to everyone who has experienced a loss. There is no charge to attend. For more information, call 480-312-5810. The 10th annual Via Linda Senior Center Art show had over 250 in attendance on the opening night. A consistent stream of people toured "Joy to the World of Art" from December 12 to 16. The AARP Tax Aide program will be providing free tax return preparation at Via Linda Senior Center for low to moderate-income taxpayers until April 15. Appointments will be available four days a week and can be scheduled by calling 480-312-5810 after January 16. **Vista del Camino** - Vista del Camino distributed holiday toys, gifts and food to 596 families. Of these families, 465 were adopted through the Adopt a Family Program, 53 were provided toys from general donations and grocery store and department store gift cards from an anonymous foundation and 78 families were provided toys and bikes through a donation from the ESPN radio station. **Youth and Family Services** - The Teen Employment Program (TEP) and STOMP program held an appreciation reception for STOMP members, parents, TEP participants, and employers, on December 19. Youth received awards for their dedication and conscientious work, and businesses were honored for their work with youth. It was a lovely event, with both Mayor Mary Manross and Ed Gawf as speakers. Staff members are developing another in-service training that will teach library staff various ways to interact with teen participants, as both consumers as well as co-workers. This is part of the training component of a grant the library received, which, in part, focuses on ways to provide opportunities and mentoring for Scottsdale teens.

OPEN CALL TO THE PUBLIC

Chairman Bachmann made an open call to the public for comments/questions/announcements or other business. There were no replies.

Chair Bachmann thanked the commission for reelecting him.

ADJOURN REGULAR MEETING

With no further business to discuss, Chair Bachmann asked for a motion to adjourn the meeting. Commissioner Bachmann Fausel moved to adjourn the meeting and Commissioner Fausel seconded. The motion carried unanimously and the meeting adjourned at 6:46 pm.

NOTE: IN ACCORDANCE WITH PROVISION OF THE ARIZONA REVISED STATUTES, THE SUMMARIZED MINUTES OF THE HUMAN SERVICES COMMISSION MEETINGS ARE NOT VERBATIM TRANSCRIPTS. ONLY THE ACTIONS TAKEN AND DISCUSSION APPEARING WITH QUOTATION MARKS ARE VERBATIM.

SUBMITTED BY:

REVIEWED BY:

Recording Secretary

**Connie James
Director, Human Services**

Officially approved by the Human Services Commission on _____